



COURSE OUTLINE

The best trainers and facilitators are those who understand how learners learn and can take full responsibility for their role in structuring logical, practical and engaging training as a result.

The skills and knowledge learnt within this program will support the participant to develop more effective communication, and deliver effective training in forums such as classroom, one-on-one or on-the-job training.

OBJECTIVES

At the end of this course participants will be able to:

- > Demonstrate application of adult learning principles in both the design and delivery of content so that learners engage fully
- > Develop highly impactful messaging when delivering any form of communication
- > Build stories and examples that simplify concepts and create memory prompts for learners
- > Respond to questions and answers so that learners are more willing to speak up and more open to group discussion and peer feedback

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- > **DELIVERY MODE:**
Face-to-face
 - > **TARGET AUDIENCE:**
Anyone providing internal training in the workplace
 - > **PREREQUISITES:**
Some experience delivering internal training and using training resources
 - > **DURATION:**
2 days
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OTHER PROGRAMS YOU MAY BE INTERESTED IN:

- > Performance Management
 - > Building High Performance Teams
 - > Managing Work Flow and Prioritisation
 - > Project Management
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This course is part of the
>> **PRODUCTIVITY & PERFORMANCE**
suite of programs.